SEC Form 4

FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

OMB APPROVAL

OMB Number:	3235-0287								
Estimated average burden									
hours per response:	0.5								

Section 16. Fo	x if no longer subject orm 4 or Form 5 ay continue. <i>See</i> I).	to ST		d pursu	DF CHANG uant to Section 16(Section 30(h) of the	a) of the	e Sec	urities Exchan	ge Act o		RSH		MB Number: stimated average burd purs per response:	3235-0287 den 0.5	
1. Name and Address of Reporting Person [*] Gilpin Eric					2. Issuer Name and Ticker or Trading Symbol <u>Upwork Inc.</u> [UPWK]							tionship of Repo all applicable) Director Officer (give ti		ssuer Owner (specify	
(Last) C/O UPWORI	(First) K INC. TINE DRIVE, S	(Middle)		3. Date of Earliest Transaction (Month/Day/Year) 02/17/2021							Х	below) below) Senior VP, Sales			
(Street) SANTA CLAI		95054 (Zip)		4. If Amendment, Date of Original Filed (Month/Day/Year)							6. Indiv ₋ine) X	vidual or Joint/Group Filing (Check Applicable Form filed by One Reporting Person Form filed by More than One Reporting Person			
		Table I - N	lon-Deriva	ative	Securities A	cquire	ed, D	isposed o	f, or B	enefici	ally (Owned			
Date			2. Transaction Date (Month/Day/Y	Execution Date,		3. Transaction Code (Instr. 8)		4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 an			nd 5) Securities Beneficially Owned Foll		6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership	
						Code	v	Amount	(A) or (D)	Price		Reported Transaction(s) (Instr. 3 and 4)		(Instr. 4)	
Common Stock 02/18/20			21		М		6,735	A	(1)		10,422	D			
Common Stock	ζ.		02/19/202	21		S ⁽²⁾		2,813	D	\$53.59	88 ⁽³⁾	7,609	D		
Common Stock	ζ.		02/19/202		21			540	D \$54.6		63 ⁽⁴⁾	7,069	D		
Common Stock 02/19/20			02/19/202	21		S ⁽²⁾		36	D	\$55.2	2 ⁽⁵⁾	7,033	D		
		Table I			Securities Acc							wned			

1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)		saction e (Instr. Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5)		6. Date Exercisable and Expiration Date (Month/Day/Year)		7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4)		8. Price of Derivative Security (Instr. 5)	9. Number of derivative Securities Beneficially Owned Following Reported	10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)	
				Code	v	(A)	(D)	Date Exercisable	Expiration Date	Title	Amount or Number of Shares		Transaction(s) (Instr. 4)		
Restricted Stock Units (RSU)	(1)	02/17/2021		A		8,410		(6)	(6)	Common Stock	8,410	\$0.00	8,410	D	
Restricted Stock Units (RSU)	(1)	02/18/2021		М			6,735	(7)	(7)	Common Stock	6,735	\$0.00	80,819	D	

Explanation of Responses:

1. Each restricted stock unit ("RSU") represents a contingent right to receive one share of the Issuer's common stock.

2. Represents the number of shares required to be sold by the Reporting Person to cover tax withholding obligations in connection with the vesting of the RSUs listed in Table II. This sale is mandated by the Issuer's election under its equity incentive plans to require the satisfaction of tax withholding obligations to be funded by a "sell to cover" transaction and does not represent a discretionary trade by the Reporting Person.

3. The reported price in Column 4 is a weighted average price. These shares were sold in multiple transactions at prices ranging from \$53.21 to \$54.20 per share, inclusive. The Reporting Person undertakes to provide to the Issuer, any security holder of the Issuer, or the staff of the Securities and Exchange Commission, upon written request, full information regarding the number of shares sold at each separate price within the range set forth in this footnote.

4. The reported price in Column 4 is a weighted average price. These shares were sold in multiple transactions at prices ranging from \$54.21 to \$55.19 per share, inclusive. The Reporting Person undertakes to provide to the Issuer, any security holder of the Issuer, or the staff of the Securities and Exchange Commission, upon written request, full information regarding the number of shares sold at each separate price within the range set forth in this footnote.

5. The reported price in Column 4 is a weighted average price. These shares were sold in multiple transactions at prices ranging from \$55.21 to \$55.25 per share, inclusive. The Reporting Person undertakes to provide to the Issuer, any security holder of the Issuer, or the staff of the Securities and Exchange Commission, upon written request, full information regarding the number of shares sold at each separate price within the range set forth in this footnote.

6. The RSUs vest in equal quarterly installments over four years beginning on May 18, 2021, subject to the continuing employment of the Reporting Person with the Issuer on each vesting date.

7. The RSUs vest in equal quarterly installments over four years beginning on May 18, 2020, subject to the continuing employment of the Reporting Person on each vesting date.

Remarks:

/s/ Jacob McQuown, Attorney-02/19/2021 in-Fact

** Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.