Common Stock

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FORM 4

## UNITED STATES SECURITIES AND EXCHANGE COMMISSION

# STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

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Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934

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Name and Address of Reporting Person*     Gilpin Eric				2. Issuer Name and Ticker or Trading Symbol <u>UPWORK, INC</u> [ UPWK ]								tionship of Reporting all applicable) Director	10% (	Owner	
(Last) C/O UPWORK 475 BRANNAM		3. Date of Earliest Transaction (Month/Day/Year) 02/18/2022							X Officer (give title Other (specify below)  Chief Sales Officer						
(Street) SAN FRANCISCO (City)	CA (State)	94107 (Zip)		4. If Amendment, Date of Original Filed (Month/Day/Year)						6. Lin		ividual or Joint/Group Filing (Check Applicable  Form filed by One Reporting Person  Form filed by More than One Reporting  Person			
		Table I - N	on-Deriva	tive S	Securities Ac	quire	d, Di	sposed of	, or Be	eneficia	illy	Owned			
Date			2. Transaction Date (Month/Day/Y	Year)	2A. Deemed Execution Date, if any (Month/Day/Year)	3. Transaction Code (Instr. 8)		,,,,,,,			5)	5. Amount of Securities Beneficially Owned Following Reported	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership (Instr. 4)	
						Code	V	Amount	(A) or (D)	Price		Transaction(s) (Instr. 3 and 4)			
Common Stock 02/18/2				22		M		6,735	Α	(1)		21,790	D	I	

## Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)

M

M S<sup>(2)</sup> 1,045

526

4,019

A

Α

D

(1)

(1)

\$24.415(3)

1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)	4. Transa Code ( 8)		of Deri Sec Acq (A) o Disp of (I	oosed D) tr. 3, 4	6. Date Exercisable and Expiration Date (Month/Day/Year)		7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4)		8. Price of Derivative Security (Instr. 5)		10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)
				Code	v	(A)	(D)	Date Exercisable	Expiration Date	Title	Amount or Number of Shares				
Restricted Stock Units (RSU)	(1)	02/18/2022		М			6,735	(4)	(4)	Common Stock	6,735	\$0.00	53,879	D	
Restricted Stock Units (RSU)	(1)	02/18/2022		М			1,045	(5)	(5)	Common Stock	1,045	\$0.00	3,138	D	
Restricted Stock Units (RSU)	(1)	02/18/2022		M			526	(6)	(6)	Common Stock	526	\$0.00	6,308	D	

#### **Explanation of Responses:**

1. Each restricted stock unit ("RSU") represents a contingent right to receive one share of the Issuer's common stock.

02/18/2022

02/18/2022

02/18/2022

- 2. Represents the number of shares required to be sold by the Reporting Person to cover tax withholding obligations in connection with the vesting of the RSUs listed in Table II. This sale is mandated by the Issuer's election under its equity incentive plans to require the satisfaction of tax withholding obligations to be funded by a "sell to cover" transaction and does not represent a discretionary trade by the Reporting Person
- 3. The reported price in Column 4 is a weighted average price. These shares were sold in multiple transactions at prices ranging from \$24.17 to \$24.66 per share, inclusive. The Reporting Person undertakes to provide to the Issuer, any security holder of the Issuer, or the staff of the Securities and Exchange Commission, upon written request, full information regarding the number of shares sold at each separate price within the range set forth in this footnote.
- 4. The RSUs vest in equal quarterly installments over four years beginning on May 18, 2020, subject to the continuing employment of the Reporting Person with the Issuer on each vesting date.
- 5. The RSUs vest 25% on February 18, 2022, and then 6.25% of the total shares vest on each quarterly anniversary thereafter, subject to the Reporting Person's continued employment with the Issuer on each vesting date
- 6. The RSUs vest in equal quarterly installments over four years beginning on May 18, 2021, subject to the continuing employment of the Reporting Person with the Issuer on each vesting date.

#### Remarks:

/s/ Jacob McQuown, Attorney-02/23/2022 in-Fact

\*\* Signature of Reporting Person

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- \* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.

Date

22,835

23,361

19,342

D

D

D